



Electronic Health Library of BC



## **e-HLbc Administrative Centre Progress Report November 2007 - April 2008**

### **Licensing and Product Renewal Year 3 and Support of Business Plan Update**

- e Validated third year commitment of post-secondary community
- e Clarified and confirmed invoicing procedures with BCAHC year three
- e Confirmed for Ovid and Ebsco year three costs for licensed products
- e Reviewed licenses for Ovid, Ebsco, and APA for year three renewals.
- e Mitigated the affects of CRKN potential licensing of APA products so no e-HLbc non-CRKN members' access to PyscINFO & PsyARTICLES is compromised
  - e Participated in teleconference between CRKN representatives and other regional consortia across the country
  - e Hosted local meeting between CRKN representatives and other regional consortia across the country
  - e Nominated to a four person working group which will provide strategies so that no current APA licensor will be orphaned by CRKN potential licensing of APA content
  - e Engaged in discussions with vendor and publisher providers of APA material in order to reduce complexity and maintain continuous access to core suite of materials across post-secondary and health authority members.
- e Preliminary work for core suite renewal in process
  - e Initiating investigation of any new potential government agencies or institutions not previously included on core resource licenses
  - e Gathering information about FTE/head counts from membership, any new government agencies or institutions not previously included on core resource licenses.

- e Initiating clarification of proper names, contact information for authorized user list
- e Developing content analysis of current full-text, comparing with other vendor full-text options

### **Addition of New Members as per those identified in original business case**

- e Responded and mediated queries from prospective candidates for affiliate membership
- e Completed pilot member projects
  - Physiotherapy Association of BC (PABC) 7- month trial September 1, 2007 - March 31, 2008.
  - Massage Therapists' Association of BC (MTABC) 5 -month trial November 1, 2007 - March 31, 2008.
- e Finalized content and administrative fee structure for affiliate membership for 2008-2009 in collaboration with Membership Committee
- e Agreement of Physiotherapy Association of BC and the Massage Therapist's Association of BC to renew their affiliate membership for 2008-2009.
- e Sent affiliate membership inquiries to several associations: the BC Association of Optometrists, the BC Pharmacy Association, the British Columbia Dental Hygienists' Association, Dietitians of Canada, BC Region and the Midwives Association of BC.

### **Administration of New Products Selection Process**

- e Developed in collaboration with Management Committee a "*New Product Selection*" proposal.
- e Adapted BC ELN Resources Forum technical infrastructure and established processes and documentation
- e Deployed e-HLbc Suggestion e-Box deployed April 7<sup>th</sup>. Will run through end of May 2008

### **Technical and Administrative Support**

- e **Website**
  - e Aggregated e-HLbc full-text adds, changes and deletions (<http://ehlbc.ca/databases/content-updates/>)
  - e Established "Quotes" database for web site

- e Developed and implemented e-*HLbc* Health Database User Survey Adapted BC ELN's Resource Forum infrastructure for e-*HLbc* e-Box
- e **Administrative**
  - e Creation of e-*HLbc* Project Task Timeline (November 2007-March 2009) – <http://ehlbc.ca/committees/management-committee/e-hlbc-program-projects-timeline/>
  - e Documented and relayed all vendor communications about OvidSP platform to members. Communicated member concerns, issues, and questions back to vendors.
  - e E-resource access set-up for Physiotherapy Association of BC, (PABC) and Massage Therapists (MTABC) membership pilots. Training and individual consultations provided for administrative module set-up, customization, and authentication.
  - e Responded to authentication and access issues as they developed
  - e Worked with members to analyze e-resource access/authentication needs requests, acted as intermediary to translate needs to vendor for more efficient access to e-*HLbc* resources. Investigated and compiled information on
    - e Member e-resource access methodologies
    - e Alternate authentication schemes for access to e-resources
    - e E-resource content coverage; missing content, embargoes, content changes, content additions
    - e Assembled content on vendor authentication options and access tools  
(<http://ehlbc.ca/databases/>)

## **e-*HLbc* Subcommittee Support**

- e **Training**
  - e Organized and promoted training sessions for new OVID SP interface
  - e Publicized EBSCO ongoing training webinar sessions
  - e Administered Training Needs Assessment Survey – opened November 16, closed November 29<sup>th</sup>
- e **Evaluation**
  - e Preliminary collection of success stories, anecdotal positive e-*HLbc* experiences

- e Began exploration of survey/query integration with vendor platforms to assess e-HLbc end-user satisfaction
- e Assembled data for “*Do More People have Access to Resources?*” <http://ehlbc.ca/uploads/moreaccess.xls>
- e Documentation of data for cost benefit analysis of e-resources
- e Creation of comprehensive bibliography “*Measuring Value and Impact of Health Libraries and Resources*” <http://ehlbc.ca/committees/evaluation-subcommittee/measuring-value-and-impact-of-health-libraries-and-resources/>
- e Development and administration of End User e-HLbc Health Database Survey (<http://bceln.ca/surveys/survey.php?sid=39>)

#### e **Communication/Marketing**

- e Updated and created e-HLbc brochure, fact sheet and post cards in conjunction with BCAHC marketing consultants
- e Content for “What’s New”
- e Provided content for e-HLbc inaugural newsletter ([http://ehlbc.ca/uploads/e-HLbc\\_NewsI\\_April08\\_forWeb.pdf](http://ehlbc.ca/uploads/e-HLbc_NewsI_April08_forWeb.pdf))
- e Participated in BCAHC administrative retreat, worked closely with marketing team to promote e-HLbc within the BC Academic Health Council
- e Informational booth presence at “*Practice Makes Perfect*” (PMP November 5-7)) along with BCAHC staff to promote e-HLbc to interested practitioner
- e Articles for BCAHC newsletter January 2008 (*e-HLbc: Helping Practice Become Perfect*), March 2008 (*e-HLbc Activities for 2008*) and the January 2008 HLABC Forum (*e-HLbc: Focusing on Resource Access and Cooperative Journal Management*)
- e Planning for BC Library Conference, panel session (*e-HLbc: New Opportunities for Collaboration and Meeting Unique User Group Needs*), Welcome reception