

## **e-HLbc Administrative Centre Progress Report**

November 2012 – May 2013

### **Maintain & Grow e-HLbc Licensed Collections**

#### **Core Suite Support**

- Formulating an action plan for 2015 core suite renewal.
- Ameliorating changes to Ovid access levels and continuing to advocate for a return to unlimited access for the College of Physicians and Surgeons of BC and health professional associations.
- Vendor Terms and Conditions Documents:
  - OVID core suite Terms and Conditions finalized and signed.
  - OVID Primal and JBI ebook Terms and Conditions under review.
  - APA Terms and Conditions document under review.

#### **Boutique License Maintenance & Development**

- Coordinated renewal of Canadian Health Research Collection, e-CPS/e-Therapeutics+, EMBASE, and SPORTDiscus.
- Managed the transition of AltHealth Watch and Health Source from BC ELN's licensing portfolio to e-HLbc.
- Collaborated with COPPUL on e-HLbc's new Ageline license and with BC ELN on Alexander Street Press license of streaming health videos.
- Liaised with vendors including EBSCO, Emerald, Login Canada, McGraw-Hill, Ovid, Proquest, and Stat!Ref.

#### **Canadian Virtual Health Library**

- Attended Conference Calls with the CVHL Negotiation Team.
- Attended CVHL Partners Meeting in Ottawa.
- Liaised with EBSCO, CVHL, and UBC to secure low guaranteed price increases for all Dynamed subscribers.
- Coordinating the transfer of the Dynamed license from CVHL to e-HLbc.

#### **ConsortiaCanada**

- Negotiated national pricing for McGrawHill's ebook collection and renewal of AccessScience & AccessEngineering.
- Monitoring ConsortiaCanada licenses of possible interest to e-HLbc members.

### **Nurture & Extend e-HLbc's Partnerships**

#### **Existing Member Support**

- Provided ongoing administrative and technical support to members.
- Answered licensing terms and conditions questions.

- Provided technical support for authentication issues.

### **Membership Development**

- Engaged the following potential organizations in conversation about affiliate membership:
  - Canadian Partnership Against Cancer,
  - First Nations Health Authority,
  - Occupational Therapists Association of BC, and
  - Vancouver College of Dental Hygiene.
- Creating Affiliate Member Recruitment Drive action plan.

### **Build e-HLbc's Brand**

#### **Stakeholder Communication**

- Developing 2012-2013 Year In Review.
- Creating e-HLbc newsletter e-Wire to be posted Spring 2013.
- Generated postings for "What's New" section of the e-HLbc website.
- Creating promotional materials for member recruitment drive.

### **Cultivate a Culture of Assessment**

#### **Value Expression**

- Harvested consortial statistics for e-HLbc core suite of resources.
- Gathering e-HLbc impact stories from clients at member organizations.
- Assisted members with statistics gathering from CEL, CPhA, EBSCO, and Ovid.

### **Strengthen e-HLbc's Infrastructure**

#### **Consortial Administration**

- Participated in meetings with SFU and BCAHC, facilitating e-HLbc's transition.
- Worked with the BCAHC to transition e-HLbc hosting to SFU.
  - Drafted Transition Agreement, Principles of Transition, and Letter of License Assignment.
  - Created Transition Action Plan including activities and associated costs.
- Identified and initiated internal changes need to support financial and legal operations of e-HLbc.

#### **Business Communication**

- Communicated with committees and members regarding renewals and other consortium business.

#### **Infrastructure and Committee Support**

- Coordinated Management and Steering Committee Meetings.
- Maintained communication infrastructure including distribution lists, listservs, website & contacts database.