

eHLbc Administrative Centre Report: July to December 2022

eHLbc reports biannually on achieving goals as outlined in its [Strategic Plan](#).

Licensing Infrastructure Support

- Negotiated a low common inflationary renewal increase for ProQuest-licensed resources for 2022; this was accomplished in partnership with other Western consortia and provides stability for member budgets
- Trained and supervised two co-op students on ConsortiaManager and licensing renewals work
- Launched a “ConsortiaManager Tip of the Month” email campaign directed at member licensing staff to provide guidance on maximizing use of ConsortiaManager
- Organized a ConsortiaManager user group meeting within Consortia Canada to discuss issues and solutions for users of the platform
- In conjunction with a contracted license agreement expert, began a project to overhaul and improve existing license agreements and update the eHLbc model license

Maintain Core Suite of Resources

- Gathered information on updates to Lippincott Williams & Wilkins (LWW) Perpetual Titles List to assist members with EDS Discovery
- Cleaned up Core Suite Web pages for archival purposes; the Core Suite Web captures significant information about the Core Suite renewal, which occurs every 3 to 4 years.

Grow Collection of Boutique Resources

- Renewed seven boutique resources:
 - Ageline – in collaboration with Western Consortia; eHLbc as lead
 - Clinical Skills, including four modules: Core, Pediatric Nursing, Perioperative Nursing, and Respiratory Therapy
 - EBSCO Discovery Service (EDS) – in collaboration with BC ELN

- Full Text Finder (EBSCO)
- JBI Database, Journal, and Tools Package – in collaboration with Consortia Canada; eHLbc lead
- SPORTDiscus Full Text: in collaboration with COPPUL
- SPORTDiscus Index: in collaboration with COPPUL

Empower and Support eHLbc Members

- Hosted the eHLbc Management Committee business meeting in November 2022; minutes available at: <https://ehlbc.ca/about/management-committee/minutes>
- Management Committee approved an action plan and confirmed a date to host an eHLbc Strategic Framework event for all members in Spring 2023
- Published two issues of the [Vital Signs](#) newsletter
- Attended multiple meetings with host site SFU Finance department staff to improve structure and sustainability of eHLbc finances within the SFU system.
- Held eHLbc orientation session for new library directors at Capilano University and Vancouver Community College; shared customized dashboards highlighting eHLbc value for institutions

Develop eHLbc's Affiliate Membership

- Refreshed processes and documentation for Affiliate Members on eHLbc website
- Fielded membership inquiry from Yukon Child Development Centre
- Worked with affiliate members Canadian Association of Occupational Therapists – BC Chapter and Yukon Health and Social Services to update headcounts and manage resulting infrastructure changes
- Delivered eHLbc orientations for 2 new contacts from Yukon Health and Social Services

Cultivate Professional Development

- Hosted and facilitated two eHLbc Learning Opportunity sessions for members:
 - October 20, 2022 – Using the EBSCO*host* Interface for Core Suite Resources
 - October 25, 2022 - Using the PICO Search Model Across the EBSCO Core Suite Resources

- Consulted with Management Committee and vendor on a future Learning Opportunity tailored to the BC health context provided by a clinical consultant

Fostered Partnerships that Impact eHLbc

- Attended Consortia Canada meetings to discuss topics affecting consortia across Canada
- Participated in Western Consortia meetings to discuss and move forward on cross-consortial collaborations (e.g., negotiating a common inflationary renewal increase for ProQuest licensed).