

e-HLbc Management Committee Meeting Minutes

Date: 21 July 2009
Time: 3:15pm – 4:30pm
Place: BC Academic Health Council

Present: Anita Cocchia, BJ Gdanski, Joy Kirchner, Nancy Levesque [chair], Karen MacDonell, Grace Makarewicz, Leigh Anne Palmer [recorder], Cathy Rayment

Absent: Ruth Rochlin

1. Welcome, Attendance

2. Adoption of Agenda

3. Membership Subcommittee - Committee Formation (Nancy)

At the Winter/Spring Management Committee meeting, it was decided that it was important to formalize the existence of an e-HLbc Membership Committee in order to have a forum to discuss questions and issues surrounding member development. In the past, Management Committee members Lea Starr and Bob Foley worked closely with the Administrative Centre to answer questions, strategize, and develop membership policies and procedures.

Moving forward, it was agreed that the Membership Committee would be chaired by Cathy Rayment. It was also agreed that the Membership Committee would follow the Terms of Reference that govern other e-HLbc committees. There was discussion about the benefits of engaging current affiliate members in the work of this Committee, since they offer unique perspective and valuable knowledge about the kinds of organizations e-HLbc seeks to grow as members. The Management Committee felt that current affiliate members have a particular insight to bring to the conversation regarding membership development and should have a role in the Membership Committee.

ACTION: The Administrative Centre will work with Cathy, as the incoming Chair of the Membership Committee, a.) to create a statement of purpose for the Membership Committee, b.) to draft a call for expressions of interest to disseminate among e-HLbc members, and c.) to respond to membership queries that have arisen while the Committee is in the process of being formed.

ACTION: The Administrative Centre will also contact the targeted affiliate member representatives regarding participation on the Membership Committee.

4. Committee Updates

The Management Committee engaged in a discussion about the structure and composition of existing Committees.

4.1 Marketing and Communication Updates (Cathy)

The Marketing and Communications Committee met via teleconference to discuss the continuing needs of the consortium. Topics under discussion included but was not limited to a.) promotional materials, including “take aways” (e.g., logo emblazoned pens,

pads, etc.) for use at conferences, etc.; b) bookmarks for member organizations to distribute; c.) advocating for e-HLbc among administrators; and d.) further developing contact and communication distribution lists.

Grace Makarewicz agreed to assume the position of Chair of the Marketing and Communications Committee, since Cathy accepted the position as Chair of the Membership Committee. It was decided that recommendations regarding issues under discussion at the teleconference would be follow up on by the new Marketing and Communications Chair.

4.2 Evaluation Committee (Nancy)

Karen MacDonell agreed to assume the position of Chair of the Evaluation Committee. Joy Kirchner, Nancy Levesque, and Rebecca Raworth will serve as members of the Evaluation Committee.

ACTION: The Administrative Centre will inventory current membership on the Evaluation, Marketing and Communication, and Training Committees and identify committees that need additional members. Also, the Administrative Centre and outgoing Committee Chairs will work with incoming Chairs of the Committees, where appropriate, surrounding work currently underway, identifying needs of the Committees, and providing other information as needed.

5. Administrative Centre Progress Updates (Leigh Anne)

5.1 New Members

Three new health sector organizations have been established as affiliate members of the consortium and have access to the e-HLbc core resource suite: Down Syndrome Research Foundation, WorkSafeBC, and Yukon Health and Social Services. The Administrative Centre is currently working with vendors to establish access to the e-HLbc suite for the BC Association of Kinesiologists, another soon-to-be affiliate member, and expect that they will have access by 1 September 2009.

Nicola Valley Institute of Technology (NVIT) recently joined the BC Academic Health Council. Consequently, NVIT is eligible for full membership with e-HLbc and will join the consortia beginning 1 August 2009.

ACTION: The Administrative Centre will announce new affiliate members via the Steering Committee listserv and “What’s New” RSS Feed on the e-HLbc website.

5.2 LinkSource

e-HLbc negotiated access to EBSCO link resolver, LinkSource, for those institutions in the Health Sector who use EBSCO’s AtoZ as a knowledgebase. The Interior Health Authority, Northern Health Authority, and the Provincial Services Health Authorities have implemented LinkSource as their universal OpenURL link resolver. The Administrative Centre continues to work closely with those institutions needing assistance to develop and implement fully both AtoZ and LinkSource in order to improve the discovery and

delivery environment of end users, thereby improving access, increasing use, and helping members demonstrate to administrators the value of e-*HLbc* resources.

The Administrative Centre is currently testing the e-*HLbc* implementation of AtoZ and LinkSource working closely with affiliate members.

6. New Product Licensing Progress (Leigh Anne)

After receiving approval from the Management Committee to move forward on the Negotiation Advisory Team's 6 product recommendations, the Administrative Centre has initiated further investigation of 3 products. The status of negotiations follows:

STAT!Ref: e-*HLbc* will partner with HKN to offer a license to *STAT!Ref*. A title list has been solidified. Pricing and trial information will be distributed in late Summer / Fall.

e-CPS/e-Therapeutics+: Due to a number of circumstances, including existing joint purchasing in the province and a radical change to the pricing model that translated to substantial price increases, moving slowly and cautiously has been our approach. We are building relationship with the vendor, educating them on e-*HLbc*.

New England Journal of Medicine (NEJM): e-*HLbc* is at an impasse regarding this product. During Winter, the Administrative Centre held conversations with the institutional sales representative at *NEJM*. While initially *NEJM* seemed eager to expand access to their content to other institutions in the province, their proposal did not offer the discounts or flexibility necessary for a good consortial license. Talks with *NEJM* ended cordially, with an understanding that e-*HLbc* would check in next year to see if there has been any changes on pricing and access issues.

It was decided that the next New Product Selection Process, which culminates in identifying products for investigation for consortial licensing, will be initiated in Fall 2010. The Administrative Centre will continue making progress on investigating the existing list of endorsed products and communicate to the Management Committee, the Negotiation Advisory Team, and the e-*HLbc* members as the need and opportunity arises.

7. Rural Health Conference Participation (Nancy)

The BC Academic Health Council, in partnership with a number of organizations, coordinated the Rural Health Workforce Symposium, May 31 - June 2, 2009. e-*HLbc* acted as a sponsor and participated in the conference by a.) inviting Nancy Levesque, as a spokesperson for the organization, to attend and participate in discussions; and b.) hosting a booth showcasing e-*HLbc* online resources. The Management Committee thanked e-*HLbc* Steering Committee Representatives Anne Allgaier (NHA), Trina Fyfe (UNBC), and Katherine Plett (CNC) for generously contributing their time and expertise while promoting e-*HLbc* at the exhibits booth.

8. Canadian National Virtual Library (Joy)

The BC Research Libraries Group (comprised of UBC, UNBC, UVIC, SFU) has requested that e-*HLbc* be engaged with the Canadian National Virtual Library, also known as the National Network of Health Libraries (NNHL). At present, the NNHL has

had limited communications with existing provincial health consortia and has no western Canadian representation.

ACTION: e-HLbc will invite a representative from the NNHL to speak at the next e-HLbc Management Committee meeting about the NNHL project, including its scope, current projects, and plans for the future. e-HLbc's sister consortia, Alberta's Health Knowledge Network (HKN) and the Saskatchewan Health Information Resource Partnership (SHIRP), will also be invited.

9. New Business

No new business was introduced.