

eHLbc All Member Group Meeting Minutes

Date: Friday, November 15, 2019 (10:00 am – 3:00 pm)

Location: Hyatt Regency Vancouver, 655 Burrard St, Vancouver, BC V6C 2R7

In attendance:

Anne Andres, CBC
*Brooke Ballantyne Scott, FHA
Dawne Bohme, BINM
Rita Cavaliere, NVIT
Heather Compeau, UFV
Michele Cook, CMTN (Alternate)
*Julie Creaser, NHA (Chair)
Megan Crouch, SFU
Alison Curtis, LC
Ana Maria Ferrinho, BCIT
Kathy Gaynor, TRU
*Aleteia Greenwood, UBC
*Mary Anne Guenther, NIC
Darcy Gullacher, TWU
Lisa Gysel, Interior Health (Alternate)
April Haddad, JIBC
Shannon Long, VCHA
Deena Lorette, FNHA
Karen MacDonell, CPSBC
*Carol MacFarlane, BCCNP
Scott Marsden, AC
Brenda Mathenia, COTR
*Kenneth McFarlan, Island Health
Dana McFarland, VIU (Alternate)
Lisa Petrachenko, UVIC
Cathy Rayment, PHSA
Allison Richardson, KPU (Alternate)
*Trish Rosseel, DC
Debbie Schachter, CapU
Patsy Scott, CC
Dawna Turcotte, NLC
Ross Tyner, OC

Venessa Wallsten, QUC
Ella-Fay Zalezsak, VCC (Alternate)

eHLbc Administrative Centre:

Anita Cocchia
Prubjot Gill
Leah Hopton
Sunni Nishimura
Cristen Polley (Recorder)
Myfanwy (Vaughn) Postgate
Megan Robertson

Regrets:

Alix Arndt, NNPBC
Aggie Black, PHC
Jean Blackburn, VIU
Connie Bolding, Interior Health
David Burke, YC
Janet Campbell, SHBC
Sarah Charles, CAOT-BC
Rosie Croft, RRU
Gregg Currie, SC
Colin Elliot, CMTN
Susan Firbank, HEABC
Trina Fyfe, UNBC
Marci Gibson, WSBC
Ben Gosling, MCFD/MOH
Sabrina Kinsella, YHSS
Shirley Lew, VCC
Gordon MacDonald, RMTBC
Terri McKellar, PABC
Todd Mundle, KPU
Kathy Plett, CNC
Daryl Reynolds, BCAF

* Indicates eHLbc Management Committee members

1. Welcome and Overview

M. Guenther welcomed everyone and acknowledged that the meeting was held on the traditional territory of the Musqueam, Squamish, and Tsleil-Waututh Nations. Members of the Management Committee as well as the representative from the newest eHLbc member organization, Anne Andres from Columbia Bible College, were introduced.

2. Icebreaker: Our Shared Values

A. Cocchia led the group in an icebreaker activity. Based on key eHLbc values that members shared prior to the meeting, six values were chosen and highlighted on pins at each table setting: Share, Sustain, Innovate, Care, Equity, and Vital. In pairs, participants introduced themselves and shared how the values resonated with their organization and the work of eHLbc.

3. Governance Review

L. Hopton led attendees in facilitated discussions to review and improve 1) eHLbc's governance structure, 2) how this information is reflected on the eHLbc website, and 3) how future meetings can effectively engage all members.

Affirm governance structure

Members reviewed how eHLbc operates, affirmed what works well, and discussed potential improvements:

- Members agreed to change the name of the Steering Committee to the All Member Group
- Members discussed updating the Management Committee Terms of Reference (TOR) to reflect that the Chair and Vice-Chair, together with the Admin Centre, may function as an executive group to perform business as needed between meetings
- The structure of the Management Committee, including membership, was discussed
- Members proposed language about the role of the All Member Group to reflect its active participation in strategic planning and to express the community-building and networking opportunities provided by this group

Capture key information about how the consortium operates

Members discussed key eHLbc governance information to capture:

- Members agreed that the information presented on consortial operations and governance should be added to the eHLbc website
- Members clarified the role of the All Member Group (e.g. as participant in strategic planning and as community-building network)
- The suggestion was made to include information about regular self-assessment of the consortium's overall functioning

Discuss best ways to effectively engage all members

Members discussed how to effectively engage all members in regular meetings. A summary of generated ideas will be brought forward to the Management Committee for further discussion.

4. Networking Activity

S. Nishimura led members in a networking activity. Meeting participants had been assigned new tables and the activity provided the opportunity to meet new members from different sectors and organizations. In pairs, members shared the following with each other:

- A flower: Something positive that is happening right now at work
- A brick: A challenge you are currently working to overcome
- An open door: An opportunity that is coming up at work

5. Strategic Actions Update

S. Nishimura provided an update on eHLbc Strategic Actions, highlighting completed actions and actions that are underway or upcoming.

Progress on strategic actions is shared in [Progress Reports](#) on the eHLbc website.

6. Knowledge Sharing Marketplace

M. Robertson led participants in a facilitated session to bring to light the expertise represented in the room and to identify and prioritize the learning needs of members.

After sharing and discussing one another's areas of expertise, participants voted on which skills and expertise they would like to develop. The top five choices were:

1. Storytelling / communicating value (25 votes)
2. Library advocacy (20)
3. Supporting patron transition (e.g. from student to practitioner) (13)
4. Managing expectations and service standards (10)
5. Project management and planning (10)

Additional skills that were identified include negotiating (7), technology and access (6), effective consultation (3), optimizing financial resources (1), and coaching and mentorship (0).

The Admin Centre will gather the ideas that were generated and work to create upcoming knowledge sharing opportunities for all members.

7. Wrap-up and Closing

M. Guenther thanked members for attending the meeting and participating in the day's activities. The Management Committee will work on the suggested changes and discussion points that came out of the governance review and will bring information back to the All Member Group for further review in the coming months.

Slides from the meeting will be shared with all members via the listserv.

Update

The following were shared with all members via the listserv shortly after the meeting:

- All slides from the meeting
- A summary of ideas for engaging all members in regular meetings