

e-HLbc Administrative Centre Progress Report **October 2013 – May 2014**

Maintain & Grow e-HLbc Licensed Collections

Core Suite Support

- Gathered and sent the most current FTEs, headcounts, and member lists to e-HLbc's vendors, in preparation for the Core Suite renewal in 2015.
- Harvested usage statistics of EBSCO and Ovid databases and journals for fiscal year 2013/14.
- Engaging in continued negotiations with Ovid in regards to the College of Physicians and Surgeons of BC, and the LWW Total Access pricing changes in 2015.

Boutique License Maintenance & Development

- Negotiating national pricing for the *Diagnostic and Statistical Manual of Mental Disorders (DSM-5)*, in collaboration with the Ontario Council of University Libraries (OCUL) and on behalf of Consortia Canada.
- In collaboration with BC ELN, e-HLbc negotiated a subscription to EBSCO's Discovery Service.
- Coordinated the renewals and trials of Ageline, Alexander Street Press, Canadian Health Research Collection, Dynamed, EBSCO Discovery Service, e-CPS / e-Therapeutics+, Health Source & Alt HealthWatch, McGraw-Hill, and SPORTDiscuss.
- Negotiated an e-HLbc Alexander Street Press Terms and Conditions Agreement with Gibson Library Connections (now posted on the e-HLbc website).

New Product Selection

- Members communicated via ranking survey their preferred products from the list of final suggested products for licensing. The top products across all sectors were announced: Mosby's Nursing Skills & Nursing Videos, Natural Standard Database, and APA Books e-Collection.
- Gathered feedback from members on the effectiveness of the new product selection tools (the e-Box and ranking survey), and of the product selection process as a whole.
- Requested pricing for the high-ranking products from vendors.

Nurture & Extend e-HLbc's Partnerships

Existing Member Support

- Provided ongoing administrative and technical support to members (including training and orientation to new staff at member institutions).

- Answered licensing terms and conditions questions.
- Provided technical support for authentication issues.

Membership Development

- Engaged several potential organizations about membership with e-HLbc, including the First Nations Health Authority and the BC Therapeutic Recreation Association.

Build e-HLbc's Brand

Stakeholder Communication

- Released the e-HLbc Year in Review 2013.
- Preparing conference sessions called "Collaboration Counts: The Value of Canadian Consortia" and "Collaboration, Cooperation, Community" to present at the BC Library Conference and the CLA Conference.
- Generated postings for the "What's New" section of the e-HLbc website.

Support & Coordinate Health Information Training & Education

Stakeholder Communication

- Assisted in organizing an informal group of e-HLbc members to discuss the training guides on the e-HLbc website.
- Communicated upcoming live online vendor training opportunities to members.

Cultivate a Culture of Assessment

Value Expression

- Coordinated the e-HLbc Success Story Draw, whereby members and library users submitted stories and quotes of the impact of e-HLbc resources on their work and studies. The winner of the draw, a member of the Physiotherapy Association of BC (PABC), was announced and won a \$50 iTunes gift card.
- Assisted the PABC advertise the Success Story Draw and winner on their website and social media sites.

Strengthen e-HLbc's Infrastructure

Infrastructure and Committee Support

- Building an invoicing system to manage e-HLbc's receipt of payments.
- Migrated the e-HLbc website from the Drupal 6 to the Drupal 7 platform. The migration involved testing the functionality of the website on the Drupal 7 platform, and fixing any errors resulting from the migration.
- Coordinated e-HLbc's Management and Steering Committee meetings.

- Maintained communication infrastructure including e-HLbc's distribution lists, website, and contacts databases.