

## **e-HLbc Administrative Centre Progress Report** **October 2013 – March 2014**

### **Maintain & Grow e-HLbc Licensed Collections**

#### **Core Suite Support**

- Gathered information including head counts, FTEs, and member lists in preparation for the 2015 Core Suite renewal.
- Harvested usage statistics for EBSCO and Ovid databases and journals.
- Engaging in continued negotiations with Ovid in regards to the College of Physicians and Surgeons of BC, and the LWW Total Access pricing changes in 2015.

#### **Boutique License Maintenance & Development**

- Coordinated renewals and trials of Ageline, Alexander Street Press, Canadian Health Research Collection, Dynamed, e-CPS / e-Therapeutics+, Health Source & Alt HealthWatch, McGraw-Hill, and SPORTDiscuss.
- Liaised with vendors, including the Canadian Electronic Library, Canadian Pharmacists Association, EBSCO, Gibson Library Connections, and McGraw-Hill Ryerson.
- Negotiated an e-HLbc Alexander Street Press Terms and Conditions Agreement with the Gibson Library Connections.
- Negotiating the Diagnostic and Statistical Manual with the Ontario Council of University Libraries.

#### **New Product Selection**

- Surveyed members regarding their high priority items from the final list of products suggested for licensing by the consortium.
- Announced the results of the ranking survey, and the high-ranking products that will be investigated for licensing.
- Requested pricing from vendors for the high-ranking products.
- Distributed a survey to gather feedback on the effectiveness of the new product selection tools (the e-Box and ranking survey), and the product selection process.

### **Nurture & Extend e-HLbc's Partnerships**

### **Existing Member Support**

- Provided ongoing administrative and technical support to members.
- Answered licensing terms and conditions questions.
- Provided technical support for authentication issues.

### **Membership Development**

- Contacted several potential organizations regarding membership with e-HLbc, including the First Nations Health Authority and the BC Therapeutic Recreation Association.
- Preparing promotional materials, including flyers and informational briefings, to include in recruitment packages to be sent out to potential member organizations.

### **Build e-HLbc's Brand**

#### **Stakeholder Communication**

- Preparing the Year in Review 2013 to be released for the Spring Steering Committee meeting.
- Preparing conference sessions called "Collaboration Counts: The Value of Canadian Consortia" and "Collaboration, Cooperation, Community" to present at the BC Library Conference and the CLA Conference.
- Generated postings for the "What's New" section of the e-HLbc website.

### **Support & Coordinate Health Information Training & Education**

#### **Stakeholder Communication**

- Assisted in organizing an informal group of e-HLbc members to discuss the training guides on the e-HLbc website.
- Strategizing ways of re-organizing the training guides on the e-HLbc website.
- Communicated to members upcoming live online vendor training opportunities.

### **Cultivate a Culture of Assessment**

#### **Value Expression**

- Coordinated the e-HLbc Success Story Draw, whereby members and patrons submitted stories and quotes regarding the impact of e-HLbc resources on their work and studies; the winner of the draw, a member of the Physiotherapy Association of BC (PABC), was announced and won a \$50 iTunes gift card.
- Assisted the PABC advertise the Success Story Draw and winner on their website and social media sites.

## **Strengthen e-HLbc's Infrastructure**

### **Infrastructure and Committee Support**

- Migrated the e-HLbc website from the Drupal 6 to the Drupal 7 platform. The migration involved testing the functionality of the website on the Drupal 7 platform, and fixing any errors resulting from the migration.
- Building an invoicing system to manage e-HLbc's receipt of payments.
- Coordinated e-HLbc's Management and Steering Committee meetings.
- Maintained communication infrastructure including e-HLbc's distribution lists, website, and contacts databases.

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